

#### 4th HOOAH WI Board President Roles and Responsibilities

The President of the 4th HOOAH WI will provide leadership to the board members, support and sustain the work of the 4th HOOAH WI, and provide leadership for strategic fundraising. This role requires the following specific duties:

- Understand and implement the 4th HOOAH WI mission and vision statements (see below)
- Maintain a voting seat on the National Board including attending monthly phone meetings
- Attend 85% of the WI board phone meetings (bimonthly) currently the second and last Wednesdays of a month at 9 p.m.
- Create the board meeting agenda with the V.P. and share with the board in a timely manner
- Facilitate board meetings according to the agenda to keep meetings as effective and timely as possible.
- Attend to policy related decisions that effectively guide activities of board
- Delegate roles and responsibilities to board members as needed
- Mediate any differences of opinions between board members, encourage discussion even when members disagree
- Stay up to date on HOOAH financial reports
- Identify and solicit individual and/or corporate donors for the 4th HOOAH WI
- Actively participate in the planning and execution of all fundraising events
- Identify Veterans to help and bring plans to the board
- Effectively represent the 4th HOOAH WI in the local community, state, and national level as applicable.
- Leads an annual self-assessment process for the 4th HOOAH WI board
- Hold a vote at the state level
- Signature holder on state account
- Personal qualities of integrity, credibility, and a passion for helping improve the lives of veterans in Wisconsin.